

Guide for Submissions to *Chinese Studies*

1. *Chinese Studies* is an international periodical with a focus on Chinese literature, philology, history, and philosophy. Scholars from both Taiwan and abroad are welcome to submit papers.
2. Beginning with Volume 26 (2008) *Chinese Studies* is now a quarterly publication, with issues published in March, June, September, and December. Its content consists of articles, notes and discussions, and book reviews. As a rule, authors should submit one article at a time, and should not submit any article for publication in *Chinese Studies* that has already been published in another journal or online. For papers presented at a conference, authors should ensure that no conference proceedings have been or will be published. If we discover that an author has published the same article in another publication, we reserve the right to refuse publication of that author's articles in the future.
3. Articles may be submitted for publication in *Chinese Studies* at any time. All submissions must pass a preliminary review by the Editorial Board before being sent to scholars in relevant fields for double-blind review. Authors are requested to provide manuscripts that contain no identifying information. The Editorial Board will make final decisions about publishing submissions based on the results of the peer review process. All authors will be notified once a decision has been reached.
4. Only Chinese or English-language papers may be submitted. For articles, submissions in Chinese should be between 10,000 and 30,000 characters (incl. footnotes and Chinese abstract; not incl. bibliography); those in English should not exceed 10,000 words (incl. footnotes; not incl. bibliography). For reviews, submissions should respectively not exceed 5,000 characters or 3,000 words. Exceptions can occasionally be made in special cases.
5. Submissions should include Chinese and English versions of the following: the title, the author's name, an abstract (up to 500 words), and five keywords. For reviews of books written in Chinese, please attach a translation of the title and the original author's name in English. A list of works cited should be appended to all papers. Also, a copy in Microsoft Word format should be provided.
6. Please include a sheet of paper with a brief description of your academic credentials, including the institution and department you are now affiliated

with, your current position, as well as your mailing address, telephone number, fax number, e-mail address, and any other contact information. Please also indicate clearly if your paper was presented at a conference or for a Ministry of Science and Technology research project.

7. When submitting, authors are required to disclose any article submission that is a dissertation or portion of a dissertation, whether edited, altered, or still in its original form, as well as indicating to what degree or scale the original text has been changed.
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14. Mail all materials to: *Chinese Studies* Editorial Office, 20 Zhongshan S. Road, Taipei, Taiwan 100201, R.O.C. or e-mail us at: chinesestudies@ncl.edu.tw

Chinese Studies Stylesheet

1. Papers should have independent introductions and conclusions and each section, including the introduction and conclusion, should be numbered and have a short subtitle.
2. Submissions written in English should follow the *Chicago Manual of Style*.
3. Citations should generally follow the notes and bibliography system (using footnotes), except for papers regarding linguistics or anthropology, in which the author-date system (in-text citations) format should be followed.
 - (1) Notes and Bibliography system: footnotes in the text should be demarcated with Arabic numerals. All relevant information should be clearly and concisely listed within a footnote at the bottom of the page the citation appears on, and should not appear within the main text itself.
 - (2) Author-Date system: cite the name of the author, publication date, and page number directly in the text of the paper. The complete bibliographic information should appear in the reference list section in alphabetical order at the end of the paper.
4. For translations of Chinese works cited in the text, the Chinese characters (not romanizations) of the original titles should be given the first time they appear, e.g. *Journey to the West* 西遊記, “Dreams and Poetry” 夢與詩.
5. For initial citations of works in Chinese, Japanese, and Korean, romanizations followed by the title in the original and a commonly accepted translation, if any, should be given (use parentheses if both the title and a translation are provided), as such: *Ming dai zhengzhi zhidu yanjiu* 明代政治制度研究, *Yi jing* 易經 (The Book of Changes).
6. Dates of birth and death should be given in parentheses for important historical figures the first time they are mentioned (dates of reign should be used for emperors).
7. A glossary of terms used and a bibliography of works cited should be provided (in that order) at the end of each paper.